



**TOWN OF WESTFORD  
BOARD OF SELECTMEN**

TOWN HALL  
55 Main Street  
WESTFORD, MA 01886  
Telephone (978) 692-5501 Fax (978) 399-2557

**MEETING AGENDA**

Tuesday, October 11, 2011

7:00PM

Town Hall, Meeting Room, 55 Main Street

1. 7:00PM      **Executive Session**
  - Litigation pertaining to Meadow Brook Farm or Picking Gould Farm as an open discussion may have a detrimental effect on the litigating position of the town
  - Litigation pertaining to Newport Materials as an open discussion may have a detrimental effect on the litigating position of the town
2. 7:30PM      **Call to Order**
3. 7:31PM      **Pledge of Allegiance**
4. 7:32PM      **Open Forum/FAQ/Announcements**
  - Recognition of Joshua Lin for attaining the rank of Eagle Scout
5. 7:35PM      **Discussion Regarding Illegal Dumping on Russell's Way and Other Conservation Parcels – *Bill Harman, Westford Land Steward***
6. 7:45PM      **Request Transfer of All Alcohol Restaurant License**  
From Kabob Jo Grill d/b/a Taza Grill to Bixbite, LLC d/b/a Bixbite Restaurant–  
*Carlton H. Berg, Manager*  
175 Littleton Road
7. 7:50PM      **Requests From the Veterans - *Terry Stader, Veterans Agent***
  - 1) Request to add new Killed in Action (KIA) roadside marker for deceased soldier
  - 2) Veterans' Day Services - November 11, 2011
    - Request Board of Selectmen representative to speak at Veterans Day Service
    - Request to use Town Common & Bandstand  
Friday, November 11, 2011  
9:30am – 12:00pm
8. 7:55PM      **Request to Use Uncommitted Chapter 90 Funds For Capital Equipment – *Richard Barrett, Highway Superintendent***

9. 8:00PM      **Requests from Police Chief Thomas McEnaney**
- 1) Request support to purchase truck scales
  - 2) Request approval of a Memorandum of Understanding between Lowell, Tewksbury, Billerica, Chelmsford, Tyngsboro Dracut and Westford Police Departments
10. 8:15PM      **Sign Request**
- Let's Get Personal – The Christmas Store – *Jean Morrissey*  
160 Littleton Road  
(temporary 3 months)
11. 8:20PM      **Review Draft Memorandum of Agreement For the Operation of the Filtration System at the Highway Garage – *Water Commissioners***
12. 8:25PM      **Request to Transfer Care, Custody and Control of the Following Parcels to the Board of Water Commissioners – *Water Commissioners***
- Cote Well Site
  - Howard Road Well Site
  - Hildreth Hill Tank Site
  - Hunt Road (Francis Hill Tank) Site
  - Fletcher Well Site
13. 8:30PM      **October 17, 2011 Special Town Meeting**
- 1) Hear report from Planning Board on zoning articles
  - 2) Review articles 7 & 12 with proponents
  - 3) Finalize positions on warrant articles

ARTICLE 7:	Water Distribution System Improvements - River Street, Graniteville Road, West Street, and Bridge Street	Water Commissioners
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ARTICLE 12:	Amend Zoning Bylaw Concerning Wireless Communications Facilities (Including Cell Towers) as to Use, Height and Location(s)	Planning Board
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14. 9:00PM      **Consent Agenda**
- Banner Requests**
- 1) Annual Winter Sporting Goods Sale  
Boy Scout Troop 159 - *Srinivas Balabhadrapatruni* (not attending)  
First Parish Church  
Saturday, November 5, 2011  
In front of the J.V. Fletcher Library  
October 29, 2011 - November 7, 2011
  - 2) Open House  
Nashoba Valley Technical High School – *Jobee O'Sullivan* (not attending)  
Sunday, November 6, 2011  
In front of the First Parish Church  
October 30, 2011 - November 7, 2011

15. 9:05PM      **Old/New Business**
16. 9:10PM      **Acceptance of Minutes**  
                    For Approval  
                    1) August 9, 2011 – Regular Session  
                    2) August 23, 2011 – Regular Session  
                    3) August 29, 2011 – Regular Session  
                    4) August 31, 2011 – Regular Session
17. 9:15PM      **Board Reports/Updates**  
                    • Discussion regarding hunting on Gage forest land – *Selectman Val Wormell*
18. 9:25PM      **Town Manager's Report**  
                    1) Review fee schedule for Sealer of Weights & Measures – *John Mangiaratti, Assistant Town Manager*  
                    2) Request to appoint 15 election officers  
                    3) Zoning Board request for comments – 8 unit multi-family building plus 1 office unit, all affordable for age 55 and over, across the street from 53-57 North Main Street –site is between North Main Street and the railroad tracks  
                    4) Request to appoint Assistant Town Manager John Mangiaratti Acting Town Manager from October 19, 2011 to November 2, 2011 with no appointing authority
19. 9:30PM      **Correspondence**
20. 9:35PM      **Adjournment**

*If any member of the public wishing to attend this meeting needs special accommodations in accordance with the Americans with Disabilities Act, please contact  
Tina Landry 978-692-5501 extension 1 or email to [tlandry@westfordma.gov](mailto:tlandry@westfordma.gov).*

**Board of Selectmen  
Correspondence  
October 11, 2011**

**Outgoing Correspondence:**

19.01	8/29/11	Thank you letter from the Board of Selectmen to Dr. Levenbaum
19.02	9/13/11	United Nations Day Proclamation
19.03	9/27/11	Letter to Northern Middlesex Council of Governments (NMCOG)
19.04	10/5/11	October 17, 2011 Special Town Meeting Postcard

**Incoming Correspondence:**

(Listed by date sent/date received)

19.05	9/6/11	Letter from Project Bread regarding \$2200 award of grant to Friends of the Cameron Senior Center
19.06	9/9/11	Acknowledgement receipt for receiving the approved precinct map from the LEDRC
19.07	9/9/1	Letter from Verizon regarding completion of double pole removal on Depot Street
19.08	9/20/11	Letter from Joshua Lin regarding attaining the rank of Eagle Scout
19.09	9/22/11	Conservation Commission Legal Notice – Land south of Littleton Road near the Chelmsford Town Line
19.10	9/26/11	Lowell Salvation Army 19 <sup>th</sup> Annual Christmas Castle Breakfast – November 3, 2011
19.11	9/26/11	Letter from William C. Campbell, Woburn City Clerk regarding a proposed resolution in support of H1972 “An Act Regulating Election Primaries”
19.12	9/27/11	Letter from Department of Housing and Community Development (DHCD) regarding Local Initiative Program Approval for Stone Ridge Development
19.13	9/27/11	Letter from Xfinity regarding programming changes
19.14	9/28/11	Memorandum from Kopelman and Paige, P.C. regarding “Common Issues Involving Alcoholic Beverages Licensing”
19.15	10/3/11	Letter from the United States Department of Commerce regarding the Government Units Survey
19.16	10/4/11	Letter from Growing Places Garden Project regarding “Support local families in need by sponsoring GP’s event”